

A p p e n d i x A

ACE exam objectives map

This appendix provides the following information:

- A** ACE exam objectives for InDesign CS6 with references to corresponding coverage in ILT Series courseware.

Topic A: ACE exam objectives

Explanation

The following table lists the Adobe Certified Expert (ACE) exam objectives for Adobe InDesign CS6 and indicates where each objective is covered in conceptual explanations, hands-on activities, or both.

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|--|--------------|------------------------|-----------------------|
| 1.0 | Laying out a document | | | |
| 1.1 | Create a new document | | | |
| 1.1.1 | Setting up a document appropriate for print or onscreen display | Basic | Unit 2, Topic A | A-1 |
| 1.1.2 | Bleed | Basic | Unit 2, Topic A | A-1 |
| 1.1.3 | Slug | Basic | Unit 2, Topic A | A-1 |
| 1.1.4 | Intent | Basic | Unit 2, Topic A | A-2 |
| 1.1.5 | Facing pages | Basic | Unit 2, Topic A | A-1 |
| 1.2 | Navigating and viewing documents | | | |
| 1.2.1 | View | Basic | Unit 1, Topic C | C-1 |
| 1.2.2 | Magnification | Basic | Unit 1, Topic C | C-3 |
| 1.2.3 | Pages panel | Basic | Unit 1, Topic C | C-1 |
| 1.2.4 | Tabbed documents | Basic | Unit 1, Topic C | C-2 |
| 1.2.5 | Preview mode | Basic | Unit 1, Topic C | |
| 1.2.6 | Rotate spread | Basic | Unit 1, Topic C | |
| 1.3 | Construct a flexible foundation for a multi-page document | | | |
| 1.3.1 | Master pages | Basic | Unit 2, Topic A | A-3, A-4 |
| 1.3.2 | Layers | Basic | Unit 2, Topic C | C-1 |
| 1.3.3 | Adding, deleting, and moving pages | Basic | Unit 2, Topic B | B-1 |
| 1.3.4 | Overriding master page objects | Basic | Unit 2, Topic A | A-5 |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|--|-----------------------|------------------------------------|-----------------------|
| 1.4 | Precisely position objects on a page | | | |
| 1.4.1 | Guides | Basic | Unit 3, Topic A | A-1 |
| 1.4.2 | Smart guides | Basic | Unit 3, Topic A | A-2 |
| 1.4.3 | Alignment | Basic | Unit 3, Topic A | A-1,A-2 |
| 1.4.4 | Gap tool | Basic | Unit 3, Topic A | A-5 |
| 1.4.5 | Gridify features | Basic | Unit 3, Topic A | A-5 |
| 1.4.6 | Align features | Basic | Unit 3, Topic A | A-1, A-2, A-4 |
| 1.5 | Modify and transform objects | | | |
| 1.5.1 | Scaling, rotating, and resizing | Basic | Unit 3, Topic B | B-1 |
| 1.5.2 | Using the transformation tools | Basic | Unit 3, Topic B | B-1 |
| 1.5.3 | Control panel | Basic | Unit 3, Topic B | B-1 |
| 1.5.4 | Corner options | Basic | Unit 3, Topic B | B-4 |
| 1.5.5 | Polygon settings | Basic | Unit 3, Topic B | |
| 1.5.6 | Grouping and locking objects | Basic | Unit 3, Topic B | B-2 |
| 1.6 | Ensure the consistency of objects formatting throughout a document or publication | | | |
| 1.6.1 | Object styles | Basic | Unit 3, Topic C | C-1 |
| 1.6.2 | Book synchronization | Basic | Unit 3, Topic C | |
| 1.6.3 | Eyedropper tool | Basic Intermediate | Unit 3, Topic C Unit 4, Topic A | |
| 1.7 | Building documents for alternate layouts and page sizes | | | |
| 1.7.1 | Page tool | Intermediate | Unit 3, Topic A | A-1 |
| 1.7.2 | Alternative layouts | Intermediate | Unit 3, Topic A | A-2 |
| 1.7.3 | Liquid layouts | Intermediate | Unit 3, Topic A | A-1 |
| 1.8 | Creating data-driven documents | | | |
| 1.8.1 | Using Data Merge to build a template and import data into a final InDesign or PDF document | Intermediate | Unit 3, Topic D | D-1 |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|--|-----------------------|------------------------------------|-----------------------|
| 2.0 | Working with Text | | | |
| 2.1 | Create and position text in a frame and on a path | | | |
| 2.1.1 | Creating frames and adding text to a path | Basic Intermediate | Unit 2, Topic B Unit 5, Topic C | B-1 C-1 |
| 2.1.2 | Text frame options | Basic | Unit 2, Topic B | B-4 |
| 2.1.3 | Columns | Basic | Unit 2, Topic B | B-3 |
| 2.1.4 | Inset spacing | Basic | Unit 2, Topic B | B-4 |
| 2.1.5 | First baseline offset | Basic | Unit 2, Topic B | |
| 2.1.6 | Balanced columns | Basic | Unit 2, Topic B | |
| 2.1.7 | Vertical justification | Basic | Unit 2, Topic B | B-4 |
| 2.1.8 | Text on a path options | Basic Intermediate | Unit 2, Topic B Unit 5, Topic C | C-1 |
| 2.1.9 | Auto resize options | Basic | Unit 2, Topic B | B-6 |
| 2.1.10 | Split and span columns | Basic | Unit 2, Topic B | |
| 2.2 | Managing text flow | | | |
| 2.2.1 | Text threading | Basic | Unit 5, Topic C | C-1 |
| 2.2.2 | Text wrap | Basic | Unit 5, Topic C | C-7 |
| 2.2.3 | Ignore text wrap | Basic | Unit 5, Topic C | |
| 2.2.4 | Smart text reflow | Basic | Unit 5, Topic C | |
| 2.2.5 | Document baseline grid | Basic | Unit 5, Topic C | C-3 |
| 2.2.6 | Keep options | Basic | Unit 5, Topic C | C-4 |
| 2.2.7 | Justification | Basic | Unit 5, Topic C | C-6 |
| 2.2.8 | Hyphenation | Basic | Unit 5, Topic C | C-5 |
| 2.3 | Importing and editing text | | | |
| 2.3.1 | Importing an RTF or Word file | Intermediate | Unit 1, Topic A | A-1 |
| 2.3.2 | Mapping style names | Intermediate | Unit 1, Topic A | A-1 |
| 2.3.3 | Story Editor | Intermediate | Unit 1, Topic A | A-3 |
| 2.3.4 | Drag and drop text | Intermediate | Unit 1, Topic A | |
| 2.3.5 | Autocorrect | Intermediate | Unit 1, Topic A | |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|--|-----------------------|------------------------------------|-----------------------|
| 2.3.6 | Find/Change | Intermediate | Unit 1, Topic A | A-2 |
| 2.4 | Apply formatting manually and automatically | | | |
| 2.4.1 | Control panel | Basic | Unit 5, Topic B | B-1 |
| 2.4.2 | Open Type formatting | Basic | Unit 5, Topic B | B-5 |
| 2.4.3 | Next paragraph | Basic | Unit 5, Topic B | B-2 |
| 2.4.4 | Nested styles | Basic | Unit 5, Topic B | B-7 |
| 2.4.5 | Grep styles | Basic | Unit 5, Topic B | B-8 |
| 2.4.6 | Automatic bullets and numbering | Basic | Unit 5, Topic B | B-10 |
| 2.4.7 | Quick Apply | Basic | Unit 5, Topic B | B-9 |
| 2.5 | Insert special characters | | | |
| 2.5.1 | Using the Type menu, Glyph panel, or context menu | Intermediate | Unit 1, Topic B | B-1 |
| 2.5.2 | Automatic numbering | Basic Intermediate | Unit 5, Topic B Unit 1, Topic B | B-9 |
| 2.5.3 | Text variables | Intermediate | Unit 1, Topic B | |
| 2.5.4 | Anchored and inline objects | Intermediate | Unit 1, Topic B | |
| 2.6 | Creating tables | | | |
| 2.6.1 | Adding or removing columns/rows | Intermediate | Unit 6, Topic B | B-1 |
| 2.6.2 | Merging or splitting cells | Intermediate | Unit 6, Topic B | B-2 |
| 2.6.3 | Selecting cells | Intermediate | Unit 6, Topic B | B-2 |
| 2.6.4 | Setting cell stroke and fill | Intermediate | Unit 6, Topic C | C-1, C-3 |
| 2.6.5 | Table and cell styles | Intermediate | Unit 6, Topic C | C-4, C-6, C-7 |
| 2.6.6 | Updating data | Intermediate | Unit 6, Topic C | |
| 2.6.7 | Linking to spreadsheet files | Intermediate | Unit 6, Topic A | A-2 |
| 2.7 | Adding long document features | | | |
| 2.7.1 | Inserting footnotes | Advanced | Unit 1, Topic D | D-1 |
| 2.7.2 | Table of contents | Advanced | Unit 1, Topic B | B-1 |
| 2.7.3 | Cross-reference markers | Advanced | Unit 1, Topic C | C-1, C-2 |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|---|--------------|------------------------|-----------------------|
| 3.0 | Managing graphics | | | |
| 3.1 | Placing and altering graphics | | | |
| 3.1.1 | Import options | Basic | Unit 2, Topic C | C-2 |
| 3.1.2 | Page or artboard choice | Basic | Unit 2, Topic C | C-1 |
| 3.1.3 | Choice of file format | Basic | Unit 2, Topic C | C-1 |
| 3.1.4 | Resolution | Basic | Unit 2, Topic C | C-2 |
| 3.1.5 | ICC Color Profiles | Basic | Unit 2, Topic C | |
| 3.1.6 | Layers and transparency | Basic | Unit 2, Topic C | C-2 |
| 3.1.7 | Creating captions | Basic | Unit 2, Topic C | |
| 3.1.8 | Display quality | Basic | Unit 2, Topic C | |
| 3.2 | Working with linked files | | | |
| 3.2.1 | Editing the original | Intermediate | Unit 2, Topic A | A-2 |
| 3.2.2 | Relinking to new files | Intermediate | Unit 2, Topic A | A-1 |
| 3.2.3 | Updating modified files | Intermediate | Unit 2, Topic A | A-1 |
| 3.2.4 | Revealing metadata and file attributes | Intermediate | Unit 2, Topic A | |
| 3.3 | Adjusting graphic formatting and display | | | |
| 3.3.1 | Scaling | Basic | Unit 6, Topic A | A-1 |
| 3.3.2 | Transforming | Basic | Unit 6, Topic A | |
| 3.3.3 | Frame fitting | Basic | Unit 6, Topic A | A-1 |
| 3.3.4 | Auto fit | Basic | Unit 6, Topic A | A-1 |
| 3.3.5 | Hiding / showing layers | Basic | Unit 6, Topic A | |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|---|-----------------------|------------------------------------|-----------------------|
| 4.0 | Understanding color and transparency | | | |
| 4.1 | Creating and applying colors | | | |
| 4.1.1 | Named swatches versus unnamed colors | Basic Intermediate | Unit 6, Topic B Unit 4, Topic A | B-1 A-1 |
| 4.1.2 | Applying fill and stroke | Basic Intermediate | Unit 6, Topic B Unit 4, Topic A | B-3 A-1 |
| 4.1.3 | Tint swatches | Intermediate | Unit 4, Topic A | A-2 |
| 4.1.4 | Mixed ink swatches | Intermediate | Unit 4, Topic A | A-3 |
| 4.2 | Working with gradients | | | |
| 4.2.1 | Gradient swatches | Intermediate | Unit 4, Topic B | B-1 |
| 4.2.2 | Gradient tool | Intermediate | Unit 4, Topic A | B-1 |
| 4.2.3 | Gradient panel | Intermediate | Unit 4, Topic A | B-1 |
| 4.3 | Applying transparency | | | |
| 4.3.1 | Adjusting transparency to stroke, fill, and image/text individually | Intermediate | Unit 4, Topic D | D-2 |
| 4.3.2 | Blend modes | Intermediate | Unit 4, Topic D | D-1 |
| 4.3.3 | Drop shadows | Intermediate | Unit 4, Topic D | D-1 |
| 4.3.4 | Feathering | Intermediate | Unit 4, Topic D | |
| 4.4 | Color and ink management | | | |
| 4.4.1 | Transparency Blend Space | Advanced | Unit 3, Topic C | C-1 |
| 4.4.2 | Color settings | Advanced | Unit 2, Topic A | A-2 |
| 4.4.3 | Overprint Preview | Advanced | Unit 2, Topic A | |
| 4.4.4 | ICC profiles | Advanced | Unit 2, Topic B | B-1 |
| 4.4.5 | Mixed RGB and CMYK workflows | Advanced | Unit 2, Topic A | |
| 4.4.6 | Ink Manager | Advanced | Unit 3, Topic A | A-2 |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|---|--------------|------------------------------------|-----------------------|
| 5.0 | Building Interactive Documents | | | |
| 5.1 | Adding interactive objects and behaviors | | | |
| 5.1.1 | Adding movie and sound files | Advanced | Unit 4, Topic A | A-3, A-4 |
| 5.1.2 | Buttons | Advanced | Unit 4, Topic A | A-2 |
| 5.1.3 | Hyperlinks | Advanced | Unit 4, Topic A | A-1 |
| 5.1.4 | Bookmarks | Advanced | Unit 4, Topic A | A-1 |
| 5.1.5 | Multi state objects | Advanced | Unit 4, Topic A | |
| 5.1.6 | Articles panel | Advanced | Unit 4, Topic A | |
| 5.2 | Adjusting interactive behaviors | | | |
| 5.2.1 | Media panel | Advanced | Unit 4, Topic A Unit 4, Topic B | A-3 |
| 5.2.2 | Timing Panel | Advanced | Unit 4, Topic B | B-2 |
| 5.2.3 | Animation panel | Advanced | Unit 4, Topic B | B-2 |
| 5.2.4 | Page transitions | Advanced | Unit 4, Topic B | B-1 |
| 5.2.5 | Object Export options | Advanced | Unit 4, Topic B | |
| 5.2.6 | Style export tags | Advanced | Unit 4, Topic B | |
| 5.3 | Previewing and Exporting interactive documents | | | |
| 5.3.1 | SWF Preview panel | Advanced | Unit 5, Topic A | A-3 |
| 5.3.2 | Interactive PDF export dialog box | Advanced | Unit 5, Topic A | A-1 |
| 5.3.3 | EPUB export dialog box | Advanced | Unit 5, Topic B | B-1 |

| # | Objective | Course level | Conceptual information | Supporting activities |
|------------|--|--------------|------------------------|-----------------------|
| 6.0 | Preflighting Documents for final output | | | |
| 6.1 | Preflighting documents | | | |
| 6.1.1 | Preflight panel | Basic | Unit 7, Topic A | A-4 |
| 6.1.2 | Separations Preview | Basic | Unit 7, Topic A | |
| 6.1.3 | Package | Basic | Unit 7, Topic A | A-5 |
| 6.1.4 | Find Font | Basic | Unit 7, Topic A | A-1 |
| 6.2 | Exporting PDF for print output | | | |
| 6.2.1 | Grayscale output | Basic | Unit 7, Topic C | |
| 6.2.2 | Printer marks | Basic | Unit 7, Topic C | C-1 |
| 6.2.3 | Bleeds | Basic | Unit 7, Topic C | C-1 |
| 6.2.4 | Output space | Basic | Unit 7, Topic C | |
| 6.2.5 | Compatibility | Basic | Unit 7, Topic C | C-1 |
| 6.2.6 | Compression | Basic | Unit 7, Topic C | C-1 |
| 6.2.7 | PDF Presets | Basic | Unit 7, Topic C | C-1 |
| 6.3 | Printing documents | | | |
| 6.3.1 | Printer marks | Basic | Unit 7, Topic B | B-1 |
| 6.3.2 | Slug and bleed | Basic | Unit 7, Topic B | B-1 |
| 6.3.3 | Setup and output options | Basic | Unit 7, Topic B | B-1 |
| 6.3.4 | Printer driver dialog box | Basic | Unit 7, Topic B | |
| 6.3.5 | Print Booklet | Basic | Unit 7, Topic B | |